

**MINGO COUNTY SCHOOLS  
WORK RECORD**

**NAME:** \_\_\_\_\_ **CLASSIFICATION:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **EMPLOYEE ID #:** \_\_\_\_\_

\_\_\_\_\_ **LOCATION:** \_\_\_\_\_

**PAY PERIOD BEGINNING** \_\_\_\_\_ **ENDING** \_\_\_\_\_

**REGULAR WORK HOURS** \_\_\_\_\_ **TO** \_\_\_\_\_

WEEK 1	MON	TUES	WED	THUR	FRI	SAT	SUN	TOTAL HOURS WORKED
DATE								
HOURS								

WEEK 2	MON	TUES	WED	THUR	FRI	SAT	SUN	TOTAL HOURS WORKED
DATE								
HOURS								

WEEK 3	MON	TUES	WED	THUR	FRI	SAT	SUN	TOTAL HOURS WORKED
DATE								
HOURS								

I was officially employed as stated above and worked the hours indicated.

\_\_\_\_\_  
**EMPLOYEE**

I attest to the work record stated above.

\_\_\_\_\_  
**PRINCIPAL OR SUPERVISOR**