



## Lenore PK-8 School Parental Involvement Policy 2022-2023

### PART I. GENERAL EXPECTATIONS

The Lenore PK-8 agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will ensure that the required school level parental involvement policy meets the requirements of section 1118 of the ESEA, and includes, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how funds reserved under this part are spent for parent involvement activities. The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective virtual involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide parental involvement activities virtually (or in person when allowed due to COVID) under section 1118 of the ESEA in the areas of improving student achievement, child development, child rearing, and additional topics parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:





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Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- A. That parents play an integral role in assisting their child's learning;
- B. That parents are encouraged to be actively involved in their child's education at school;
- C. That parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child; and in
- D. The carrying out of other activities such as those described in section 1118 of the ESEA.

### **PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

NOTE: The School Parental Involvement Policy shall include a description of how the school will implement or accomplish each of the following components. **[Section 1118, ESEA.]**

1. The **Lenore PK-8** shall take the following actions to involve parents in the joint development and review of its school parental involvement policy under section 1118 of the ESEA:
  - The staff will extend a virtual invitation to the parents to become members of the Parent Involvement Planning Committee using Zoom or Microsoft Team.
  - Meetings will be scheduled to brainstorm various parent involvement activities.
  - Parents will receive invitations in a timely manner to all parent workshops and activities.
  - Surveys will be sent regularly to provide all parents an opportunity to make any suggestions concerning the Parent Involvement Program at Lenore PK-8.
  - Parents will be kept informed of their child's progress through Live Grades, progress reports, telephone, email, and US Postal Service.
2. The **Lenore PK-8** shall take the following actions to involve parents in the process of planning, joint development of the program, and review and improvement of programs under Title I Part A of the ESEA:
  - Title I and Special Education will collaborate with the Parent Involvement Planning Committee to implement workshops and activities for the school.
  - The County PERC representative will share information obtained at the county level meetings with the Parent Involvement Committee Member.





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**The Parent Involvement Committee will strive to include parents of children with exceptionalities to provide input in the development of the Parent Involvement Committee.**

3. The **Lenore PK-8** shall hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will invite all parents of children participating in Title I, Part A programs to this meeting.
  - The Title One Staff at Lenore PK-8 will convene an annual meeting which informs parents of the school's participation in the Title I program in person or virtually if needed.
  - The annual meeting will occur at the beginning of the new school term, and another one at the end of the second semester. An overview of the Title I Program, goals and the purpose of the Title I Services will be explained.
  - Parents will receive invitations to all parent trainings and workshops in a timely manner. They are encouraged to participate in the review/revision of the School Parent Involvement Policy.
  - The Title I staff will provide an explanation of the curriculum in use, and the County Instructional Coach will provide math workshops to provide information about the new math curriculum, forms of assessments utilized to measure student progress, and the proficiency levels students are expected to meet.
  - Parents and grandparents will be encouraged to volunteer at the school.
4. The **Lenore PK-8** shall provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
  - At annual informational meetings, the Title I staff will provide an explanation of the curriculum in use, for examples, Comprehensive Literacy and Standards Based Math. Forms of assessment utilized include PALS for K-2, State Interims, and Journeys and Envision Assessments to measure student progress.
  - The proficiency levels of students are expected to meet on each assessment tool will also be discussed.
  - Parents will be kept up-to-date on student's progress using these sources: LMS(Learning Management System), Live grades, Progress Reports, Report Cards, Parent/Teacher Conferences by Phone/in-person, School Email, School's Facebook page and U.S. postal Service.





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5. The **Lenore PK-8** shall, at the request of parents, provide opportunities for regular meetings, held at flexible times, for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
  - Holding individual parent-teacher-student conferences virtually when requested.
  - Providing parents with appropriate materials to ensure academic success for their child.
  - Scheduling curriculum-based workshops which address parent concerns and needs.
  - Parents of children with disabilities will be given flexibility to attend meetings according to their schedule.
  - Parents will be kept informed in decisions regarding their student's education.
6. The **Lenore PK-8** shall provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts, and reading by:
  - Individual student reports will be sent home to parents explaining their child's performance on the state assessment (West Virginia Summative Assessment).
  - Meetings when requested by the parents, will be held to inform how to analyze the results of the state assessment.
7. The **Lenore PK-8** shall take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002):
  - Letters will be mailed from the central office personnel department to parents of children who have been taught for four (4) or more consecutive weeks by a teacher who is not fully certified within the meaning of term in section 200.56 of the Title I Final Regulation (67 Fed. Red. 71710, December 2, 2002).
  - The school principal will receive notification of a teacher who is not fully certified.
8. The **Lenore PK-8** shall provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described below –
  - A. The state's academic content standards;
  - B. The state's student academic achievement standards;
  - C. The state and local academic assessments including alternate assessments;
  - D. The requirements of Title I Part A;





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E. How to monitor their child's progress; and

F. How to work with educators:

- The staff will provide a link to parents on the school's webpage of the state's academic content standards for the appropriate grade level and the state's academic achievement standards.
- Brochures of the state and local academic assessments including alternate assessments will be sent home to parents of participating students.
- This year the first annual informational meeting will be in person, parents will be informed of the educational opportunities which exist under the requirements of Title I Part A. Parents will gain knowledge on how to monitor their child's progress as well as how to work with educators.

9. The **Lenore PK-8** shall provide materials and training to help parents work with their children in the areas of improving student achievement (including literacy training and using technology), child development, child rearing, and additional topics parents may request.

- Virtual parent workshops and in-person meetings will be held on several topics which include literacy, technology, mathematics assessment, and child rearing practices.
- Parents may request additional material or information on the above topics. All parent requests are given high priority. (List activities)

10. The **Lenore PK-8** shall, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Professional development in the form of recent scientifically based research articles will be held to educate school personnel on how to communicate with and work with parents as equal partners with valuable contributions, and how to develop positive rapport with them.

11. The **Lenore PK-8** shall, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, and the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:





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- The staff of Lenore PK-8, educational partners (Head Start), and community members will meet to plan transition from Head Start/Pre-school to Kindergarten.
- Head Start/Pre-School and Kindergarten staff will not conduct home visits at the beginning of the school term due to COVID. They will conduct phone conferences instead.

12. The Lenore PK-8 shall take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- The central office will work with Lenore K-8 to review printed materials to ensure that it is written in a simple language for all parents to understand.
- All newsletters, letters, memos, brochures, and booklets will be distributed in a language which is easily understood.
- Lenore Pk-8 special meetings and activities will be announced by utilizing the school's Facebook page, school's website, local newspaper, and other media sources.

### PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

**NOTE:** *The School Parental Involvement Policy may include additional information and describe other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:*

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- Training parents to enhance the involvement of other parents;
- Arranging virtual school meetings at a variety of times to maximize parental involvement and participation in their children's education;
- Adopting and implementing model approaches to improving parental involvement;
- Establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs; and



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- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

#### PART IV. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by written documentation.

This policy was adopted by Lenore PK-8 on September 22, 2022 and will be in effect for the 2022-2023 school year. The school will distribute this policy or post it on our school webpage to all parents of participating Title I, Part A children on or before October 1, 2022.

Chris Hain

(Signature of Official)

September 22, 2022